

Forward Plan of Decisions due at Cabinet and Council

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November 2025 to February 2026

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What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £750,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

Private meetings

Oxford City Council, Town Hall, St Aldate's Oxford OX1 1BX

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

Oxford City Council, Town Hall, St Aldate's, Oxford OX1 1BX

cabinetreports@oxford.gov.uk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

Oxford City Council Cabinet Members and Senior Officers

| Cabinet Member (councillors) | Portfolio |
|--------------------------------------|--|
| Susan Brown, Leader | Partnership Working and Inclusive Economic Growth |
| Ed Turner, Deputy Leader (Statutory) | Finance and Asset Management |
| Anna Railton, Deputy Leader | A Zero Carbon Oxford |
| Lubna Arshad | A Safer Oxford |
| Nigel Chapman | Citizen Focused Services and Council Companies |
| Alex Hollingsworth | Planning and Culture |
| Chewe Munkonge | A Healthy, Fairer Oxford and Small Business Champion |
| Linda Smith | Housing and Communities |

| Senior Officer | Job Title |
|----------------|---|
| Caroline Green | Chief Executive |
| Tom Bridgman | Deputy Chief Executive Place |
| Tom Hook | Deputy Chief Executive City and Citizens' |

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| | Services |
| Helen Bishop | Director of Communities and Citizens |
| Emma Jackman | Director of Law, Governance and Strategy (Monitoring Officer) |
| Nerys Parry | Director of Housing |
| David Butler | Director of Planning and Regulatory Services |
| Nigel Kennedy | Group Finance Director (Section 151 Officer) |
| Carolyn Ploszynski | Director of Regeneration, Economy and Sustainability |
| Jane Winfield | Director of Property and Assets |
| Mish Tullar | Transition Director |

REPORTS TO CABINET AND COUNCIL

Shareholder and Joint Venture Group - 06 November 2025

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| ITEM 1: ID: I041336 | OX Place - 2024/25 Annual Accounts and Dividend |
| To present to the Shareholder and Joint Venture Group the 2024/25 annual accounts and dividend for approval. | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford City Housing Limited and Joint Ventures 6 Nov 2025 |
| Cabinet Lead Member | Councillor Linda Smith |
| Lead Officer | Deputy Chief Executive – Place |
| Report Contact | Kevin Lowry klowry@oxford.gov.uk |
| ITEM 2: ID: I041335 | OX Place - Options Review |

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| Part A. Work with OCC colleagues on options to progress projects. | |
| Part B. A co-commissioned review of OXP and consideration of future approach. Work being undertaken by Campbell Tickell and due to report by year end. | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford City Housing Limited and Joint Ventures 6 Nov 2025 |
| Cabinet Lead Member | Councillor Linda Smith |
| Lead Officer | Deputy Chief Executive – Place |
| Report Contact | |

Cabinet - 10 November (Special)

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| ITEM 3: ID: I040910 | Local Government Reorganisation |
| <p>All Oxfordshire Councils have been invited to submit proposals for Local Government Reorganisation, replacing existing two-tier councils with a single 'unitary' layer of local government. Oxford City Council has been developing a proposal for the creation of three unitary councils across Oxfordshire and West Berkshire. Proposals for two unitaries (covering Oxon & W Berks), and a single unitary (covering Oxon) being developed by other councils in Oxfordshire and West Berkshire.</p> <p>Cabinet will be presented with all three final unitary proposals and asked to make a decision on which of these should be submitted to Government by Oxford City Council on 28 November 2025.</p> | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Nov 2025 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Chief Executive |
| Report Contact | Mish Tullar, Transition Manager |

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| | mtullar@oxford.gov.uk |
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Cabinet - 19 November 2025

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| ITEM 4: ID: I041339 | Hackney Carriage Vehicle Emission Standards |
| For Cabinet to agree with the adoption of the Hackney Carriage Vehicle Emission Standards aligns with Local Government Reorganisation. | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 19 Nov 2025 |
| Cabinet Lead Member | Cabinet Member for A Zero Carbon Oxford |
| Lead Officer | Deputy Chief Executive – City and Citizens' Services |
| Report Contact | Joshua Curnow, Supervising Senior Licensing Officer jcurnow@oxford.gov.uk |

Council - 24 November 2025

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| ITEM 5: ID: I041170 | HRA Policies |
| For Council to approve a range of health and safety policies to ensure the housing stock meets regulatory and safety requirements | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 24 Nov 2025 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Housing |
| Report Contact | James Watkins, Housing Policy and Projects Officer jwatkins@oxford.gov.uk |

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| ITEM 6: ID: I041324 | Local Government Reorganisation |
| <p>All Oxfordshire Councils have been invited to submit proposals for Local Government Reorganisation, replacing existing two-tier councils with a single 'unitary' layer of local government. Oxford City Council has been developing a proposal for the creation of three unitary councils across Oxfordshire and West Berkshire. Proposals for two unitaries (covering Oxon & W Berks), and a single unitary (covering Oxon) being developed by other councils in Oxfordshire and West Berkshire.</p> <p>Following the decision taken by Cabinet on Monday, 10th November 2025, full Council is asked to endorse the decision ahead of the submission to Government by Oxford City Council on 28 November 2025.</p> | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 24 Nov 2025 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Chief Executive |
| Report Contact | Mish Tullar, Transition Manager mtullar@oxford.gov.uk |

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| ITEM 7: ID: I040911 | Devolution |
| <p>All Oxfordshire councils, Berkshire councils and Swindon Council have been working collaboratively to develop a joint proposal for the creation across the Thames Valley area of a Foundation Strategic Authority or Mayoral Strategic Authority, in line with objectives set by Government in the English Devolution Bill. While only upper tier authorities and unitaries can make an application to Government for devolution, all lower tier councils in Oxfordshire are also asked to support such an application. Cabinet will be asked to make a decision on Oxford City Council giving its support to Oxfordshire County Council's application for Devolution to Government, alongside councils in Berkshire and Swindon, before the end of December 2025. Council is asked to note the proposed application ahead of the decision being taken by the Cabinet.</p> | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 24 Nov 2025 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Chief Executive |

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| Report Contact | Mish Tullar, Transition Manager mtullar@oxford.gov.uk |
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Shareholder and Joint Venture Group - 01 December 2025 (Special)

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| ITEM 8: ID: I040784 | Delivery options for land at Oxpens |
| The report will set out delivery options with a recommendation for a preferred option. SJVG will be asked to agree the preferred option to bring forward the land for development. | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford City Housing Limited and Joint Ventures 1 Dec 2025 |
| Cabinet Lead Member | Cabinet Member for Citizen Focused Services and Council Companies |
| Lead Officer | Director of Property Assets |
| Report Contact | Kevin Minns, OXWED Executive Director kevin.minns@minns.co.uk |

Shareholder and Joint Venture Group - 04 December 2025

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| ITEM 9: ID: I041471 | ODS Acquisitions |
| To note further progress on potential acquisitions. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford |

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| | Direct Services Trading Limited 4 Dec 2025 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Simon Howick, Managing Director, Direct Services Companies Tel: 01865 252547 Simon.Howick@oxfordds.co.uk |

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| ITEM 10: ID: I041470 | ODSTL Business Plan - 2026 - 2030 |
| To note and provide comments on the detailed summary and themes of the ODSTL Business Plan for the period 2026 to 2030, which will be brought for approval in April 2026. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Simon Howick, Managing Director, Direct Services Companies Tel: 01865 252547 Simon.Howick@oxfordds.co.uk |

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| ITEM 11: ID: I041469 | ODS - Productivity and Efficiency Measures |
| To note the productivity and efficiency measures ODS have introduced and their impact, and the future plans (summarised and also attached at appendix 1). | |
| Key Decision | Not Key |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Chris Urwin, Executive Director - Finance chris.urwin@odsgroup.co.uk |

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| ITEM 12: ID: I041468 | ODS - Period 6 Trading Position and Service Updates |
| To note the period 6 trading position and service updates | |
| Key Decision | Not Key |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Chris Urwin, Executive Director - Finance chris.urwin@odsgroup.co.uk |

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| ITEM 13: ID: I041467 | ODSTL Earnings |
| To note the Board have determined that the ODSTL earnings will be retained in the balance sheet (and therefore no dividend it proposed from ODSTL) to continue building the business in support of the refreshed ODSTL business plan | |
| Key Decision | Not Key |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Chris Urwin, Executive Director - Finance chris.urwin@odsgroup.co.uk |

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| ITEM 14: ID: I041590 | ODSL Dividend |
| For the Shareholder to approve the Dividend from ODSL | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Fully exempt - |

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| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Chris Urwin, Executive Director - Finance chris.urwin@odsgroup.co.uk |

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| ITEM 15: ID: I041465 | ODS - 24/25 Close of Accounts |
| To note confirmation of 24/25 close of accounts. | |
| Key Decision | Yes |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Chris Urwin, Executive Director - Finance chris.urwin@odsgroup.co.uk |

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| ITEM 16: ID: I041464 | ODS Expenses & Overtime Policy |
| To approve an updated Expenses & Overtime Policy in line with similar at OCC. In terms of overtime it restates the existing position in line with the current pay agreement | |
| Key Decision | Not Key |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Chris Urwin, Executive Director - Finance chris.urwin@odsgroup.co.uk |

Cabinet - 10 December 2025

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| ITEM 17: ID: I040009 | Resident Involvement Strategy |
| Cabinet approved the Tenant Engagement Re-Set Plan in December 2024 which recommended a new Resident Involvement Strategy be developed for consideration for approval by Cabinet in November 2025. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Housing |
| Report Contact | Peter Davies, Tenant Involvement Manager (Interim) • Landlord Services pdavies@oxford.gov.uk |

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| ITEM 18: ID: I038402 | Senior Information Risk Owner Report |
| Annual SIRO update report. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Deputy Chief Executive – City and Citizens' Services |
| Report Contact | Tom Hook, Deputy Chief Executive - Citizen and City Services thook@oxford.gov.uk |

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| ITEM 19: ID: I039890 | Quarterly Integrated Performance Report - Q2 2025/26 |
| To update Cabinet on finance, risk and corporate performance matters as of 30 September 2025. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision | Cabinet 10 Dec 2025 |

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| expected to be taken by | |
| Cabinet Lead Member | Deputy Leader (Statutory) - Finance and Asset Management |
| Lead Officer | Group Finance Director |
| Report Contact | Nigel Kennedy, Group Director Finance Tel: 01865 252708 nkennedy@oxford.gov.uk |

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| ITEM 20: ID: I040444 | Tenancy Strategy and Tenancy Policy |
| The Director of Housing has submitted a report to Cabinet to recommend to Council approval of the updated Draft Tenancy Strategy and Tenancy Policy (and associated appendices) | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Housing |
| Report Contact | Stephen Cohen, Refugee and Resettlement Manager scohen@oxford.gov.uk |

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| ITEM 21: ID: I040176 | Annual Monitoring Report and Infrastructure Funding Statement |
| This is the annual report for the AMR and IFS | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Cabinet Member for Planning and Culture |
| Lead Officer | Director of Planning and Regulatory Services |

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| Report Contact | Lorraine Freeman, CIL Data Analysis and Reporting Team Leader lfreeman@oxford.gov.uk |
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| ITEM 22: ID: I041393 | Approval of the revised Local Development Scheme 2025-2030 |
| The report is to seek approval for the revised Local Development Scheme (LDS) 2025-2030, which sets out the work programme for the Oxford Local Plan 2045. The revised version of the LDS sets out a slightly amended work programme for the next stages of the Oxford Local Plan 2045, reflecting the two months of extra time needed to update the evidence base to align with the plan period, which is proposed to change from 2022-2042 to 2025-2045. | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Cabinet Member for Planning and Culture |
| Lead Officer | Director of Planning and Regulatory Services |
| Report Contact | Sarah Harrison, Team Leader (Planning Policy) Tel: 01865 252015 sbharrison@oxford.gov.uk |

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| ITEM 23: ID: I041421 | Land Quality Strategy 2025 |
| To agree the adoption of the revised Land Quality Strategy for the next five years. | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Cabinet Member for A Zero Carbon Oxford |
| Lead Officer | Director of Economy, Regeneration & Sustainability |
| Report Contact | Paul Scott, Land Quality Officer pscott@oxford.gov.uk |

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| ITEM 24: ID: I041442 | Procurement Strategy |
| TO seek approval to a three-year procurement strategy for the Council. | |
| Key Decision | Yes |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Councillor Ed Turner |
| Lead Officer | Group Finance Director |
| Report Contact | Annette Osborne, Procurement Manager aosborne@oxford.gov.uk |

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| ITEM 25: ID: I041441 | Fleet Procurement Report |
| Requesting the delegation of authority to the Group Finance Director to award a number of fleet contracts following a compliant procurement process. | |
| Key Decision | Yes |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Councillor Nigel Chapman |
| Lead Officer | Group Finance Director |
| Report Contact | Annette Osborne, Procurement Manager aosborne@oxford.gov.uk |

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| ITEM 26: ID: I041448 | Treasury Annual Report |
| The report sets out the Council's Treasury Management activity and performance for the financial year 2024/25 in line with requirements from CIPFA's code of practice | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |

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| Cabinet Lead Member | Councillor Ed Turner |
| Lead Officer | Section 151 Officer |
| Report Contact | Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk |

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| ITEM 27: ID: I041449 | Workforce Report 2025 |
| The Annual workforce equalities report provides a snapshot of how diverse our workforce is, our recruitment over the past year and other data around equal pay. | |
| Key Decision | Yes |
| Item open to the public or exempt | Part exempt - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Councillor Nigel Chapman |
| Lead Officer | Head of HR |
| Report Contact | |

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| ITEM 28: ID: I041524 | Medium Term Financial Strategy 2027-28 to 2029-30 and 2026-27 Budget for Consultation |
| To propose a Medium Term Financial Strategy and the 2026/27 Budget for consultation | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 10 Dec 2025 |
| Cabinet Lead Member | Deputy Leader (Statutory) - Finance and Asset Management |
| Lead Officer | Group Finance Director |
| Report Contact | Nigel Kennedy, Group Director Finance Tel: 01865 252708 nkennedy@oxford.gov.uk |

Cabinet - 21 January 2026

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| ITEM 29: ID: I039932 | Corporate Property - Asset Management System |
| To enter into a 10 year contract for a new asset management system to assist with managing the investment and operational property portfolios. | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 21 Jan 2026 |
| Cabinet Lead Member | Deputy Leader (Statutory) - Finance and Asset Management |
| Lead Officer | Director of Property Assets |
| Report Contact | Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk |

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| ITEM 30: ID: I041312 | Housing Revenue Account (HRA) Rent Setting 2026/27 |
| To present the outcome of the Oxford City Council's (the council's) annual rent review and associated rent setting proposal for 2026/27 in respect of all council dwellings within the Housing Revenue Account, including the setting of associated services and facilities charges. | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 21 Jan 2026 |
| Cabinet Lead Member | Councillor Linda Smith, Councillor Ed Turner |
| Lead Officer | Group Finance Director |
| Report Contact | Jason Jones, Finance Business Partner (HRA) jajones@oxford.gov.uk |

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| ITEM 31: | Proposed Submission Draft Oxford Local Plan 2045 |
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| ID: I041394 | |
| Report to seek approval for the Oxford Local Plan 2045 Proposed Submission Document for public consultation and, subject to the outcome of the consultation, if no matters are raised that materially impact upon the Plan strategy, submit the Submission Draft Oxford Local Plan 2045 to the Secretary of State so it can be formally examined. | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 21 Jan 2026 |
| Cabinet Lead Member | Cabinet Member for Planning and Culture |
| Lead Officer | Director of Planning and Regulatory Services |
| Report Contact | Sarah Harrison, Team Leader (Planning Policy) Tel: 01865 252015 sbharrison@oxford.gov.uk |

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| ITEM 32: ID: I040747 | Write-off of Commercial Tenant Rent Arrears |
| To approve the write-off of commercial rent arrears above the limit which officers can approve under the Scheme of Delegation | |
| Key Decision | Not Key |
| Item open to the public or exempt | Fully exempt - Information relating to any individual. |
| Decision Taker and date decision expected to be taken by | Cabinet 21 Jan 2026 |
| Cabinet Lead Member | Deputy Leader (Statutory) - Finance and Asset Management |
| Lead Officer | Director of Property Assets |
| Report Contact | Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk |

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| ITEM 33: ID: I041586 | Leasehold consultation and tender process |
| Consultation and tendering process for capital works to be undertaken on leasehold properties. | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in |

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| | budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 21 Jan 2026 |
| Cabinet Lead Member | Councillor Linda Smith |
| Lead Officer | Director of Housing |
| Report Contact | James Watkins, Housing Policy and Projects Officer jwatkins@oxford.gov.uk |

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| ITEM 34: ID: I041587 | HRA Policies |
| HRA Policies to be considered for potential approval | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 21 Jan 2026 |
| Cabinet Lead Member | Councillor Linda Smith |
| Lead Officer | Director of Housing |
| Report Contact | James Watkins, Housing Policy and Projects Officer jwatkins@oxford.gov.uk |

Council - 26 January 2026

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| ITEM 35: ID: I041334 | Housing Revenue Account (HRA) Rent Setting 2026/27 |
| To present the outcome of the Oxford City Council's (the council's) annual rent review and associated rent setting proposal for 2026/27 in respect of all council dwellings within the Housing Revenue Account, including the setting of associated services and facilities charges. | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |

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| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 26 Jan 2026 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Group Finance Director |
| Report Contact | Jason Jones, Finance Business Partner (HRA) jajones@oxford.gov.uk |

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| ITEM 36: ID: I041308 | Council and Committee Meetings Programme for May 2026 to May 2028 |
| To agree the programme of Council and Committee meetings for the municipal years 2026/27 and 2027/28. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 26 Jan 2026 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Director of Law, Governance & Strategy |
| Report Contact | Jonathan Malton, Committee and Member Services Manager jmalton@oxford.gov.uk |

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| ITEM 37: ID: I040792 | Outside organisation report - Partnership report on the Oxfordshire Children's Trust Board, and the Council's work for Children and Young People living in the city. |
| To provide Members with an update on the Arrangements and Board for: The Oxfordshire Children's Trust And; The Council's work for Children and Young People in the city . | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 26 Jan 2026 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Director of Law, Governance & Strategy |
| Report Contact | Lucy Cherry, Policy and Partnerships Officer |

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| | lcherry@oxford.gov.uk |
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| ITEM 38: ID: I040791 | Outside organisation report - The Oxford Strategic Partnership |
| An annual update to the Council on the Oxford Strategic Partnership. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 26 Jan 2026 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Director of Law, Governance & Strategy |
| Report Contact | Lucy Cherry, Policy and Partnerships Officer lcherry@oxford.gov.uk |

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| ITEM 39: ID: I041518 | Working Overseas Policy and Procedure for Staff |
| New policy that sets out the parameters of working overseas for all employees and the process that must be followed. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 26 Jan 2026 |
| Cabinet Lead Member | Cabinet Member for Citizen Focused Services and Council Companies |
| Lead Officer | Chief Executive |
| Report Contact | Victoria Taylor, People Consultancy Manager vtaylor@oxford.gov.uk |

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| ITEM 40: ID: I041588 | Working Overseas Policy and Procedure for Councillors |
| New policy that sets out the parameters of working overseas for Councillors and the process that must be followed. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |

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| Decision Taker and date decision expected to be taken by | Council 26 Jan 2026 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | |

Audit and Governance Committee - 28 January 2026

Cabinet - 11 February 2026

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| ITEM 41: ID: I041521 | Procurement of a new HR and Payroll System |
| <p>The Council's current HR and Payroll system was procured in 2018 under a 5-year contract, with the option to extend for up to 5 additional years. The second 2-year extension is due to end in March 2027, and a decision has now been made to utilise the final 1-year extension permitted under procurement and contract rules, extending the contract to March 2028.</p> <p>To ensure continuity of service and to take advantage of modern, more efficient technologies, it is proposed that the tender process for a replacement system should commence in 2026. This timeline allows sufficient lead-in for a well-managed transition and avoids overlap with other major system implementations. It also takes into account strategic planning around Local Government Reorganisation (LGR), ensuring alignment with broader organisational changes.</p> | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 11 Feb 2026 |
| Cabinet Lead Member | Cabinet Member for Citizen Focused Services and Council Companies |
| Lead Officer | Head of HR |
| Report Contact | Stephanie Nichols, People Operations Manager snichols@oxford.gov.uk |

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| ITEM 42: | Long Leasehold Regear of City Centre Commercial Property |
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| ID: I039656 | |
| Long leasehold regear of Chester House, 21-27 George Street, Oxford | |
| Key Decision | Yes Acquiring or disposing of leaseholds where either the rental value is in excess of £250,000 per annum and/or the premium is £750,000 except for statutory lease renewals under Part 2 of the Landlord and Tenant Act 1954 and disposals pursuant to right to buy legislation and disposals pursuant to right to buy legislation. |
| Item open to the public or exempt | Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| Decision Taker and date decision expected to be taken by | Cabinet 11 Feb 2026 |
| Cabinet Lead Member | Deputy Leader (Statutory) - Finance and Asset Management |
| Lead Officer | Director of Property Assets |
| Report Contact | Bill Wilberforce, Disposals Surveyor bwilberforce@oxford.gov.uk |

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| ITEM 43: ID: I041104 | Council Tax Reduction Scheme 2026/27 |
| This is a local taxation scheme to support those people who pay Council Tax in the year 2026/27 within the City. This applied to Working Aged people only as Pensioner Age people fall under the National Scheme. The Scheme will be applied from 1st April 2026. | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 11 Feb 2026 |
| Cabinet Lead Member | Deputy Leader (Statutory) - Finance and Asset Management |
| Lead Officer | Group Finance Director |
| Report Contact | Laura Bessell, Benefits Manager lbessell@oxford.gov.uk |

Council - 23 February 2026